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FM COMNAVRESFOR NORFOLK VA

TO NAVRESFOR

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ALNAVRESFOR 001/22

MSGID/GENADMIN/COMNAVRESFOR NORFOLK VA/N00J/JAN//

SUBJ/GUIDANCE FOR ADMINISTRATIVE DISPOSITION OF SELECTED RESERVE  
SERVICE MEMBERS WHO ARE NOT FULLY VACCINATED AGAINST COVID-19//

REF/A/MSG/CNO/151203Z DEC 21//

REF/B/LTR/OPNAV N13R/29DEC21/NOTAL//

REF/C/DOC/SECNAV/24JUL19//

NARR/REF A IS NAVADMIN 283-21, CCDA EXECUTION GUIDANCE TO  
COMMANDERS.

REF B IS EMAIL BETWEEN OPNAV N13R AND NO951C.

REF C IS SECNAVINST 1920.6D, ADMINISTRATIVE SEPARATION OF  
OFFICERS.//

RMKS/1. Purpose. This ALNAVRESFOR provides supplemental execution  
guidance regarding separation processing of Navy Reserve Personnel  
refusing the COVID-19 vaccine as directed in reference (a).

1.a. For the purpose of this ALNAVRESFOR, the term Navy Reserve  
Personnel includes all Selected Reserve (SELRES) members,  
Individual Ready Reserve (IRR) members assigned to a Volunteer  
Training Unit (VTU) and any IRR members currently performing active  
duty orders.

1.b. Strategic Sealift Officers (SSOs) in the IRR and other IRR  
members in the Active Status Pool (ASP), will be adjudicated per the  
governing instructions for the IRR rather than this ALNAVRESFOR.

1.c. For the purposes of this message, use of the word \*retirement\*  
should be read to include Navy Reserve Personnel who are eligible  
for non-regular retirement with or without pay.

2. Action. Commanders are directed to initiate separation processing  
IAW reference (a) and this ALNAVRESFOR.

2.a. Non-fully vaccinated Navy Reserve Personnel without approved

COVID-19 vaccination exemptions are ineligible for senior leadership assignments.

2.b. Non-fully vaccinated Navy reserve personnel without approved exemptions, with military service obligation (MSO) remaining, will not be transferred to the IRR or VTU.

2.c. Non-fully vaccinated Navy Reserve Personnel without approved COVID-19 vaccination exemptions are ineligible to telework or reschedule IDT periods. Authorized absences may be authorized for non-fully vaccinated Navy Reserve Personnel without an approved COVID-19 exemption who:

2.c.(1). Have completed all separation processing requirements.

2.c.(2) Are not permitted to enter a DoD facility due to a positive COVID-19 test.

2.d IAW reference (b) deadlines in reference (a) for Navy Reserve Personnel not on active duty are adjusted from 21 January 2022 to 31 January 2022 to permit Navy Reserve Personnel the opportunity during their January 2022 drill weekend to seek advice, and if eligible, request to retire/separate on or before 1 June 2022.

2.e. IAW reference (b), in cases where Navy Reserve Personnel not on active duty are notified after 7 January 2022 that their exemption request was denied, and continue to refuse the vaccine, will be provided 14 days from the date of such notification or 31 January 2022, whichever is later, to request resignation or retirement if eligible. Such requests must still ensure resignation or retirement on or before 1 June 2022.

2.f. Replace reference (a) paragraph 4.c with \*Probationary Officers (as defined in reference (c), but generally less than 5 years commissioned service).\*

2.g. Replace reference (a) paragraph 4.d with \*Non-Probationary Officers (as defined in reference (c), but generally greater than 5 years of commissioned service).\*

2.h. For enlisted Navy Reserve Personnel, submit separation packages and letters of transmittal to PERS-9 using the functional email accounts listed in paragraph 3.

2.i. NAVPERS form 1910/31 Block 4(a) statement shall be \*Separation by Reason of Misconduct Commission of a Serious Offense as evidenced by violation of Article 92, UCMJ (violation of a lawful general order - NAVADMIN 190/21 dtd 31 Aug 21 - refusal to be fully vaccinated against COVID-19)\*. The reference shall be \*MILPERSMAN 1910-142\*

2.j. Standing boards may be utilized to process multiple members for separation. Funding for board members, Judge Advocates and Legalmen shall be requested through existing processes.

2.k. Separation reporting. NRCs and RCCs will utilize the Navy Reserve SharePoint ADSEP Portal to report COVID-19 separation status. RCCs will request portal permissions from the POC listed in paragraph 3. RCCs will grant portal permissions to NRCs. CNAFR and CNIFR will report separation status via DoN Tracker.

2.l. Assign the AAP mobilization availability status (MAS) code to all non-fully vaccinated Navy Reserve Personnel without an approved exemption.

2.m. Submit mobilization cancellation requests for non-fully vaccinated Navy Reserve Personnel without an approved exemption who are tagged for mobilization but have not yet detached their NRA. Cancellation request must clearly indicate \*COVID-19 Vaccine Refusal\* as reason for cancellation.

3. Points of contact.

Enlisted SELRES separations will be submitted by region:

Regions: Mid-Atlantic (Great Lakes, IL and Norfolk, VA) -  
pers-913\_midlant(at)navy.mil

Region: Northwest - pers-913\_northwest(at)navy.mil

Regions: Southeast (Fort Worth, TX and Jacksonville, FL) -  
pers-913\_southeast(at)navy.mil

Region: Southwest - pers-913\_southwest(at)navy.mil

CNRF N12: CDR Florence Yarbrough, comm (757) 322-2261, e-mail:  
Florence.yarbrough(at)navy.mil.

CNRF JAG: CAPT William J. Bailey, Jr.,  
william.j.bailey.mil(at)us.navy.mil

CNRF JAG: CDR Catheryne Pully, com 757-322-5613,  
catheryne.pully(at)navy.mil

ADSEP Portal: CDR Stephanie Speakman, stephanie.speakman(at)navy.mil

4. Released by RADM John Schommer, Deputy Commander, Navy Reserve Force.//

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